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How to Accept Your Owner Portal Invitation and Log In

Received an Owner Portal invitation and need instructions for what to do with it?

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Updated over a year ago

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Overview

If you're seeing this, most likely you are working with a property manager who is overseeing the day-to-day operations of your rental property. That means that the property manager will set you up with your Owner Portal so that you can get an overview of your property - including financials, reports, and requests. How do you log into your Owner Portal though? Here's how.

The Steps

The property manager will send you an invite to your Owner Portal via email. Be on the lookout for an email from them with the subject line, "**Your Owner Portal is Ready!**". When you click on it, it will look something like this:

Your Owner Portal is Ready!

Hi Bunta, Super Saiyan Properties LLC invited you to join your owner portal.

Keep an eye on your rental properties
View financial records and generate reports
Stay updated on tenant payment transactions
Create maintenance and task requests
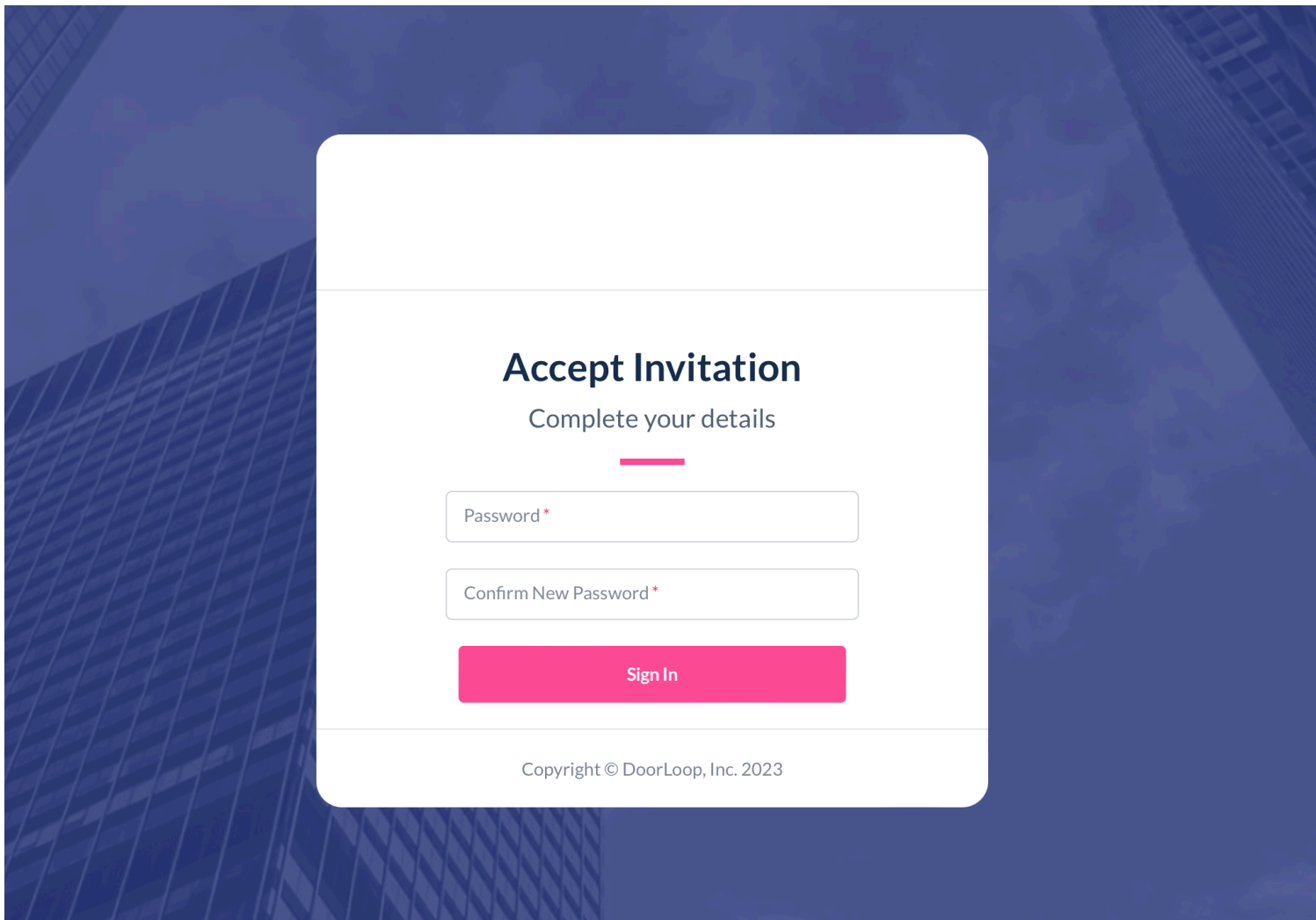
Your Account Info

Account URL
supersaiyan.app.doorloop.com

Login Email
+owner@doorloop.com

Accept Invitation

When you receive this email, click the green "**Accept Invitation**" button which will open a new browser tab. What you'll now see is this:

Accept Invitation

Complete your details

Password *

Confirm New Password *

Sign In

Enter a password you'd like to use and then reenter the password to confirm it. Click **Sign In** when you're done. Once you click this, you'll be taken to your Owner Portal.

Next Step

- How to Use the Owner Portal

Did this answer your question?

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